

Research Proposal Format

I. RESEARCH PROJECT IDENTIFICATION

- a. Title of Research Project
- b. Name, Address, Phone Number(s), and email address of the Lead Researcher
- c. Name of collaborators (If applicable)
 - i. Major Professor's name and e-mail address
 - ii. Co-researcher(s)
 - iii. Sponsor(s)
- d. Date of Submission
- e. Context for Research (i.e., course or degree requirement, grant, specific other)
- f. Lead researcher's vita (submit copy)

II. RESEARCH GOALS

- a. Summary statement of problem
- b. Research questions or specific objectives

III. DETAILED DESCRIPTION OF PROCEDURES

- a. Detailed description of subjects needed and the sampling procedure that will be used
- b. Approximate dates to begin and end data collection
- c. Description of evaluation/assessment/survey procedures that will be used with students (including access to student records)
- d. Description of amount of time required of students
- e. Evaluation/Assessment/survey procedures that will be used with staff
- f. Amount of time required of staff
- g. Instructions, surveys, instruments, or apparatuses to be used (describe and submit copies)
- h. Other requirements: classroom/testing space, technology needs, Speech School's curriculum/test materials

IV. RESEARCH RESULTS

- a. Benefits to the subjects including any incentives provided for research participants
- b. Benefits to the school
- c. Use of Information gained from the research
- d. Statement of agreement to forward a copy of the final report to the research committee and a willingness to present findings to the school community if requested to do so

V. CONSENT TO PARTICIPATE

- a. Parental Consent (Attach copy)-The intent of this letter is to secure parents' informed consent for children's participation in the research project. The consent form should be tailored to the design of the study, with different versions for control groups and treatment groups, if applicable. Additionally, the form should include information describing how confidentiality will be protected.
- b. Participation in research is voluntary. Researchers are expected to gain assent of minors before conducting research studies

VI. INSTITUTIONAL REVIEW BOARD APPROVAL

- a. College and university research requests from students and faculty should include a copy of the IRB approval